

From: ITS-Support [its-partner@Vanderbilt.Edu]
Sent: Tuesday, March 10, 2009 11:51 AM
To: all-request@list.vanderbilt.edu
Subject: List Owner FAQ of the Day, March 10
List owners,

In an effort to assist with the process of learning a new mailing list system, see below for the support issues we've seen today:

Reply-to settings

Q: How can I configure my list so that replies to posts go to the original sender and not the list?

A: To modify the Reply-To behavior of your list, log in to <https://list.vanderbilt.edu> using your VUnetID and password. Click on the *List Management* menu and select *List Configuration -> List Configuration Wizard*. Click on the *Distribution* tab and scroll down to the *Reply-To=* section. To have replies sent to the original poster instead of the list set the *Reply-To=* value to *Sender*. For more information on the *Reply-To=* settings, click on the question mark "?" icon.

Spam prevention

The new list service has many features to help reduce the likelihood of spam being sent to your list. If you have a Public list (Send= Public) and do not have other list.vanderbilt.edu lists as subscribers to your list (nested lists) it is recommended that you check both the *Confirm* and *Only Non-Members confirm* checkboxes under *Send=*. This will prevent scripted spam attacks from addresses not subscribed to your list.

For more information regarding decreasing spam, see

<http://www.lsoft.com/news/techtipLSV-issue3-2007-us.asp>

STILL NEED HELP?

If you want more help working through your questions about this new system, please attend an Q&A Information session next week. See the dates and times below:

Tuesday 3/10 from 3:00pm - 4:00pm in room 221 of Hill Center

Thursday 3/12 from 3:00pm - 4:00pm in room 221 of Hill Center

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