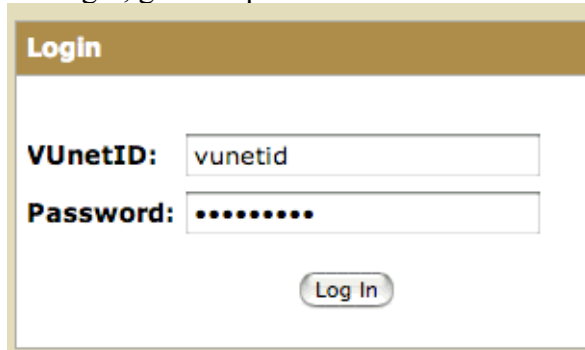


Configuring an Announce List to Send from non-owner addresses

When a message is sent to an Announce list, an email is returned that provides a verification web link that must be followed before the message is released to the subscribers of the list. Initially, the list is configured so that **only** the list **owner** can send to the list. If you would like to send from addresses other than your list owner address, you must add the other sending addresses to the list configuration. There are two list configurations based on the verification email delivery.

To begin, go to <https://list.vanderbilt.edu/> and log in to LISTSERV:

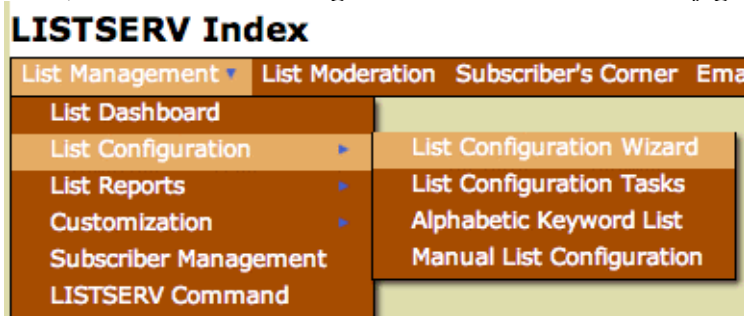


Login

VUNetID:

Password:

Next, from the *List Management* menu select *List Configuration*, then *List Configuration Wizard*:



Verification email delivered to list owner's address

If you wish to have the verification email returned to the sending address, skip to the next section.

1. If you own more than one list, select your list.
2. Click on the *Access Control* tab and in the *Send= Special:* box enter the address(es) you wish to send from.
3. Click on the Submit button at the top right.

Select List: 1. ANNOUNCEMENT-LIST announcement-list ANNOUNCE One-way announcement list, high security Narrow: Items: Update

2. Descriptions **Access Control** Distribution Error Handling **List Maintenance** Security Subscription Other

List settings available on this page: Attachments | Filter | Review | Send **3.** Submit

Keyword	Setting
Send=	Editor
Special:	altAddress1@vanderbilt.edu altAddress2@vanderbilt.edu (OTHERLIST) Owner(OTHERLIST) someuser@example.com

Verification email delivered to sending address

1. If you own more than one list, select your list.
2. Select the *List Maintenance* tab and enter the address(es) in the *Editor=* box
3. Click on the Submit button at the top right.

Select List: 1. ANNOUNCEMENT-LIST announcement-list ANNOUNCE One-way announcement list, high security Narrow: Items: Update

Descriptions Access Control Distribution Error Handling **List Maintenance** Security Subscription Other

List settings available on this page: Editor | Editor-Header | List-Address | List-ID | Moderator | New-List | Notebook | Configuration-Owner | Peers | Renewal | Sizelim | Subject-Tag | X-Tags **3.** Submit

Keyword	Setting
Editor=	owner.email@vanderbilt.edu altAddress1@vanderbilt.edu altAddress2@vanderbilt.edu fred@example.com (ANNOUNCEMENT-LIST)

For additional configuration options for an Announce list, please read section 4.1 *One-Way Announcement Lists* of the [Introductory List Owner's Manual](#).